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Section 4

Community Area Grant Application Form 2012/2013

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

To fund projects up to £1,000 without the need for matched funding To fund up to 50% of projects costs of projects over £1,000

Maximum Grant £5,000

For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. (See Section 2 for contact details)

Please contact your Community Area Manager before completing your application (See Section 3 for contact details)

1. Your organisati	ion or group
Name of	Friends of Abberd brook
organisation	
Contact name	
Contact address	
Contact number	e-mail
Organisation type	Not for profit organisation
2. Your project	
Project Title/Name	Enhancement Underpass Prince Charles Drive Calne

What is your project about and what does it aim to achieve? Important: This section is limited to 600 characters only (inclusive of spaces).

In 2011 we improved the appearance of a section of the Underpass. This project will focus on improving the Underpass at Prince Charles Drive, and we will do this by involving local artists working with children at nearby schools. The children will develop their creative ability and imagination by designing and making mosaics depicting local flora and will be involved in workshops using the community centre. The children's colourful tile mosaics will be added to the wall of the Underpass, which will then become a bright and vibrant attractive area for all the community to enjoy.

In which community area does your project take place? (<i>Please give name</i> – <u>see section 3</u>	Calne Priestley ward			
I/we have discussed our project with the town/parish council?	Yes The town council are aware of our project Date 03/12/12			
I/we have discussed our project with our Wiltshire councillor?	Yes Date 07/12/2012			
Where will your project take place?	Prince Charles Drive Calne SN11 8NX			
When will your project take place?	As soon as funding is available			
How did you discover there was a need for your project (please provide evidence) and how will your project benefit your local community? Important: Please do not type/write in paragraphs – This section is limited to 700 characters only (inclusive of spaces)	The Underpass was previously daubed with graffiti and looked unsightly to local people. Our local Wiltshire Councillor and users of the Underpass have appealed to us to continue with the original improvements. By being able to complete all areas of the Underpass, we will provide an attractive walkway for local people to safely access the town centre. The improvements carried out last year on a similar theme have received positive feedback from local people, and we are included in guided walks and featured in the Royal Horticultural Society's 'it's your neighbourhood' magazine			
How many people will benefit from your project?	The whole population of Calne especially those who live in the Eastern end of town.			
How does your project demonstrate a direct link to the local community plan for your area? (see www.wiltshire.gov.uk/areaboards) or priorities of your area board) Please provide a reference/page no.	It has long been the aspiration of the town and county councillors to have a green corridor running through the eastern end of town and this project will help to achieve this. It is also an extension of the proposed regeneration of the Calne Town Centre.			

Any other information about your pro	piect. (Limited to a 1000 characters)

Any other information about your project. (Limited to a 1000 characters)

This is part of a larger project involving the Abberd Brook. The underpass is situated in a residential area of Calne with poverty and deprivation in evidence. We will enhance the green spaces with a variety of wildflowers over the next few years, with more access to a pleasant meandering brook. Other departments of Wiltshire Council are supportive of this project with the streets department agreeing to prepare the wall prior to fixing. Wiltshire Council environment services together with The Environment Agency have raised no objections to the placement of the mosaic and the local community centre has given us free use of their premises. No planning permission is required but we will keep Wiltshire Council informed of any progress. .

To be completed ONLY where town/parish councils are making an application			
Is your project one which parish/town councils have powers to raise local taxes to fund?	Yes	No	
Could your project be funded from your reserves?	Yes	No	
Is your project urgent (having to be completed in this financial year? If you answer YES please provide evidence elsewhere on the application form	Yes	No	

3. Management

How many people are involved in the management of your group/organisation? Of these, how many are:

Over 50 years Male 8 Female 9

25 – 50 years Male 2 Female 2

Under 25 years Male Female

Disabled People Male 1 Female

Black and Minority Ethnic people Male Female

If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it? The underpass will be maintained jointly by Wiltshire Council and Friends of Abberd Brook with funding for minor tasks coming out of Friends Abberd Brook general fund

How will you know whether your project has made a difference in the community? What information will be collected to enable you to know that the project has made a positive impact on your community and met the local need?

The enhancement to date has already made an impact on the community and we anticipate that this will make further impact. A survey will be carried out to establish the increase of usage.

Has Charities Information Bureau (CIB) helped you with this application/to seek funding for this project?	yes		
To whom have you applied for funding for this project (other than	Name of Funder	Amount Applied For	Amount Received
Wiltshire Council)?	Awards for All	3000	0
Please <u>list</u> with amount applied for and whether you have been successful	Calne Town council	750	0
	Calne Welfare Charities	250	0
	All Requests Pending		
Have you or do you intend to apply for a grant from another area board within this financial year?	No	<u>,</u>	
If yes, please state which one(s).			

Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?	No

Year ending:	Month: March 31st	Year: 2012	
A - Total income:	£ 3760		
B - Minus total expenditure:	£ 11826		
Surplus/deficit for year: (A minus B)	£(8066)		
Free reserves currently held (i.e. money not committed to other projects/operating costs)	£ 300		

provide us. If you have to pay the V.A.T then please include V.A.T. in the figures you provide us.

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B			
		Please list all sources of funding for this project, as provisional (P) or confirmed (C)			
			P/C		
Materials and labour	£ 5500	Own fundraising/reserves	С	£	100
Environment Agency Flood defence	£ 50			£	
Scaffold Hire	£ 53	Parish/town council		£	
Sundry Fixing Equipment	£ 75	Calne Town council	Р	£	750
Stationery/printing costs	£ 172	Trusts/foundations		£	
Use Of Community Centre	£ 105	Calne Welfare Charities	Р	£	250
	£	In kind		£	
	£	Colemans Farm Community Centre	С	£	105
	£				
	£	Other		£	
	£	Awards for All	Р	£	3000
Total Project Expenditure	£ 5955	Total Project Income		£	4205
Total project income B		£ 4205			
Total project expenditure A		£ 5955			

Project shortfall A – B	£ 1750
Grant sought from Wiltshire Council Area Board	£ 1750
Bank Details	
Please give the name of the organisations' bank account e.g. Barclays	Lloyds TSB
Please give the name of the organisations' bank account e.g. Chippenham Scouts	Friends of Abberd Brook

6. Supporting information – Please enclose <u>all</u> the following documentation as failure to do so may lead to a delay in your application being considered

Enclosed (please tick)

All written quotes including the one(s) you are going to use

Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year

Terms of reference/constitution/group rules

Evidence of ownership/lease of buildings and/or land

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

7. Declaration (on behalf of organisation or group) - I confirm that...

This application meets all the funding criteria

The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.

If a grant is received, I will provide copies of <u>all</u> receipts and invoices associated with the grant and provide information and photographs to demonstrate how the grant was spent.

That any other form of licence or approval for this project has been received prior to submission of this grant application.

That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.

Child Protection Safeguarding Adults

Public Liability Insurance Equal opportunities

Access audit Environmental impact

Planning permission applied for (date) or granted (date)

That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.

I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:	Date:		
Position in organisation:			
Please return your completed application to the appropriate Area Board Locality	Team	(see section 3)	